

**Index of Administrative Orders  
Second Judicial District  
1983-2017**

**2017**

- 2017-02** Designation of Newspapers for Publication 6/21/2017 [2017-02]  
**2017-01** Notification of Emergency Court Closure [Latah] 1/18/2017 [2017-01]

**2016**

- 2016-01 (09)** Notification of Emergency Closure [Lewis] 12/27/2016 [2016-01 (09)]  
**2016-08** Appointment of Jury Commissioners for all 2<sup>nd</sup> district counties – expires 3/31/2020 [2016-08] 11/28/2016  
**2016-07** Order Amending the Rules of Court Management for the Second Judicial District effective 11/3/2016 [2016-07] (11/3/2016)  
**2016-06** **empty**  
**2016-05** Order re: Appointment of Committee (public defender contract NPC) 8/18/2016 [2016-05]  
**2016-04** Appointment of Jury Commissioners for all 2<sup>nd</sup> district counties – expires 3/31/2020 [2016-04] 6/6/2016  
**2016-03** Appointment of Jury Commissioners for all 2<sup>nd</sup> district counties – expires 2/29/2020 [2016-03] 2/29/2016  
**2016-02** Order Regarding County Compensated Expert Witness Fees for the Second Judicial District [2016-02] (2/24/2016)  
**2016-01** **Amended** Order Amending the Rules of Court Management for the Second Judicial District effective 3/1/2016 [2016-01] (3/17/2016)

**2015**

- 2015-03** Order Implementing the Child Protection Caseflow management Plan for the Second Judicial District effective upon approval by S.Ct. [2015-03] (3/25/2015)  
Order to Destroy Records. 3/25/2015  
**2015-01** Order Reassigning Caseload of District Judge Michael Griffin, to Gregory FitzMaurice, District Judge - Elect [2015-01] (2/24/2015)  
**2015-02** Order Amending the Rules of Court Management for the Second Judicial District effective 1/2/2015 [2015-02] (1/28/2015)  
**2015-01** Order Implementing the Criminal Caseflow management Plan for the Second Judicial District effective 1/2/2015 [2015-01] (1/28/2015)

**2014**

- 2014-08** Order Naming District Judge Jeff Brudie as Administrative District Judge beginning 1/2/2015 (12/31/2014)  
Order to Destroy Records [contamination-NPC] (9/18/2014)

- 2014-07** Order Reassigning Public Defender Cases of Christopher Lamont to William Fitzgerald (9/11/2014)
- 2014-06** Order for Authorization for Acting Administrative District Judge in Judge Stegner's absence (6/13/2014)
- 2014-05** Order Implementing the Idaho Rules of Family Law Procedure in the Second Judicial District effective 7/1/2014 (5/14/2014)
- 2014-04** Order Reassigning all First District cases from Judge Carl B. Kerrick to District Judge Jay P. Gaskill (5/14/2014)
- 2014-03** Order Reassigning all Criminal Cases Previously Assigned to District Judge Carl B. Kerrick to District Judge Jay P. Gaskill (2/28/2014)
- 2014-02** Order Reassigning all Civil Cases Previously Assigned to District Judge Carl B. Kerrick to District Judge Jay P. Gaskill (2/28/2014)
- 2014-01** Reinstating Brandon Lefavour's Privileges to Operate as a Bail Bondsman

### 2013

- 2013-04** Fixing Hourly Rate of Compensation for Court Appointed Conflict Counsel (8/28/2013)
- 2013-03** Closure of Latah County Clerk of the District Court Office from 9:30 a.m. until 1:30 p.m. on Friday, July 12, 2013 (7/8/2013)
- 2013-02** Designation of Judge Michael Griffin to Appoint a Committee of Lawyers Who Will Name a Panel of Candidates for the Office of Public Defender for the Clearwater County Board of County Commissioners. (6/26/2013)
- 2013-01** Order Rescinding 2008-10 (4/8/2013)

### 2012

- 2012-09** Order rescinding 2012-08 (10/26/2012)
- 2012-08** Assignment of Cases Involving Former Law Partners of Latah County Magistrate John Judge (replaces Admin Order 2008-10) (10/26/2012)
- 2012-07** Order re: Appointment of Committee [Idaho County public defender contract] (7/6/2012)
- 2012-06** Order re: Appointment of Committee [Lewis County public defender contract] (7/6/2012)
- 2012-005** Appointment of Jury Commissioners – all 2<sup>nd</sup> district counties (expires 6/30/2016)
- 2012-05** Order re: Appointment of Committee [public defender contract]
- 2012-004** Authorization for Acting Administrative District Judge in the Undersigned's Absence (2/17/2012)
- 2012-003** Order Reassigning Clearwater County Mental Health Court Cases of District Judge John R. Stegner to District Judge Michael J. Griffin (1/1/2012)
- 2012-002** Order Reassigning Clearwater County Drug Court Cases of District Judge John R. Stegner to District Judge Michael J. Griffin (1/1/2012)
- 2012-001** Order Reassigning Clearwater County Criminal Cases to District Judge Michael J.

Griffin (1/1/2012)

**2011**

- 2011-002** Order regarding selection of ADJ for 2012-2015 (12/19/2011)  
**2011-001** Order Prescribing the Functions of Misdemeanor Probation Services, I.C.  
§ 31-878 (3/9/2011)

**2010**

- 2010-006** Order Reassigning Caseload of District Judge John H. Bradbury to Michael Griffin, District Judge – Elect – 11/22/2010  
**2010-005** Emergency Court Closure (Clearwater County – weather conditions-2<sup>nd</sup> notice) (11/16/2010)  
**2010-004** Emergency Court Closure (Clearwater County – weather conditions) (11/16/2010)  
**2010-003** Appointment of Jury Commissioners – all 2<sup>nd</sup> district counties (expires 6/30/2012)– 6/25/2010  
**2010-002** **Amended** Expanded MJ powers for Clearwater, Lewis and Idaho Counties – 4/9/2010  
**2010-001** Expanded MJ powers for Clearwater, Lewis and Idaho Counties – 2/9/2010

**2009**

- 2009-04** Judge Stegner to cover CR cases in Clearwater County – 12/24/09  
**2009-03** Application for Enlargement of Cases assigned to Magistrate Judges in the 2<sup>nd</sup> Judicial District 4/27/09  
**2009-02** Adoption of Forms of No Contact Orders for Use Within the Second Judicial District - 4/2/09  
**2009-01** Authorization for Acting Administrative Judge in Judge Brudie’s Absence – 1/14/09

**2008**

- 2008-011** Assignment of Jury Commissioners – Nez Perce County – 12/4/08  
**2008-010** Assignment of Cases Involving Former Law Partners of Latah County Magistrate Judge (10/08)  
**2008-009** Operation of Video, Audio, or Photographic Equipment in Court Facilities  
**2008-008** Expanded jurisdiction for Judges Gaskill, Kalbfleisch, and Merica for the Mental Health Court, DUI Court, and Family Reunification Court (Nez Perce County) 7/8/08  
**2008-007** In the Matter of the Appointment of Jury Commissioners – 6/30/08  
**2008-006** Regarding Misdemeanor Probation Services in the Second Judicial District – 6/30/08  
**2008-005** Regarding Peace Officer Weapons in Courtrooms in Nez Perce County – 5/15/08  
**2008-004** Regarding transfer of PD cases to Ken P. Nagy – 4/16/08  
**2008-003** Emergency Court Closure – Idaho County (weather conditions) – 2/7/08  
**2008-002** Emergency Court Closure – Clearwater County (weather conditions) – 1/31/08

**2008-001** Emergency Court Closure – Latah County (weather conditions) – 1/31/08

**2007**

**2007-03** Collection of Outstanding Monies on Misdemeanor cases Latah County – 12/12/07

**2007-02** Expansion of powers for magistrates in Lewis, Clearwater and Idaho Counties (Bradbury vacation) [2007-02]

**2007-0001** Appointment of Special Prosecutor (Don Roberts and Jamie Shropshire)– 2/1/07  
Latah County Court Closure (5/21/2007) [2007-0001]

**2006**

**2006** Order regarding amendment to Second District Rules for Court Management and Jurisdiction of Magistrate Judges – 2/2/06

**2006-01** Enlargement of Cases Assignable to Judge Robinson – 2/14/06

**2006-02** Enlargement of Cases Assignable to Judge Robinson – 3/10/06

**2006-03** Authorization for Acting Administrative Judge (Judge Brudie to stand in for Judge Kerrick when he is not available) 6/9/06

**2006-04** In the Matter of the Appointment of Jury Commissioners (expires 6/30/2008) – 6/23/06

**S.Ct.** S.Ct. Order (magistrates covering arraignments and initial appearances on PV during DJ absence) – 2006

**2006-05** Designation of Judge Bradbury to appoint a committee of lawyers who will name a panel of candidates for the office of public defender for the Idaho County Board of County Commissioners. 8/4/06

**2006-06** Designation of Judge Bradbury to appoint a committee of lawyers who will name a panel of candidates for the office of public defender for the Lewis County Board of County Commissioners. 8/9/06

**2006-07** Order Re: Appointment of Committee (Lewis County) 8/9/06

**2006-08** Order Appointing Special Inquiry Judge (Idaho County) 9/1/06 (w/Petition for Order)

**2005**

**2005-01** In Re the Assignment of Magistrate Judges in Clearwater, Idaho and Lewis Counties as District Judges Pro Tem

**2005-02** Designation of Judge Brudie to Appoint a Committee of Lawyers who will Name a Panel of Candidates for the Office of Public Defender for the Nez Perce County Board of County Commissioners

**2005-03** Order Regarding Attorney’s Fees Awards in Default Judgments

**2004**

**2004-01** Regarding Implementation Of The Americans With Disabilities Act In The 2d Judicial District

- 2004-02** Adoption Of Forms Of No Contact Order For Use Within The 2d Judicial District And Rescission Of Administrative Orders 2002-5 And 2002-6
- 2004-03** Emergency Closure Plans
- 2004-04** Appointment Of Jury Commissioners
- 2004-05** Joint Petition For Divorce No Longer Accepted
- 2004-06** Grand Jury Authorization – Hon. John Stegner  
Notice of Action by the District Magistrate’ Commission (Notice of Appointment of Randall W. Robinson – Clearwater County)

**2003**

- 2003** Order establishing 2<sup>nd</sup> District Rules for Court Management
- 2003-2** Appointment of Carl Kerrick to act as ADJ in Judge Stegner’s absence or inability to act
- 2003-3** Order Amending Local Rules re: medical support orders
- 2003-4** Grand Jury Authorization – Hon. Carl Kerrick
- 2003-5** Grand Jury Authorization – Hon. Jeff Brudie
- 2003-6** Grand Jury Authorization – Hon. John Bradbury
- 2003-7** Emergency Closures of the District Courts
- 2003-8** Order appointing Court Facility Security Committees
- 2003-9** Order Amending Local Rules re: notices of automatic lien on child support delinquencies and Term of Administrative District Judges

**2002**

- 02-09** Appointing John Bradbury to Judge Reinhardt’s caseload.
- 02-08** Appointing Cindy Erickson as Jury Commissioner for Idaho County.
- 02-07** Appointing Judge Brudie as Acting ADJ from July 15-July 24, 2002.
- 02-06** Authorizing Issuance of No Contact Order by Law Enforcement
- 02-05** Adoption of No Contact Order for use within 2<sup>nd</sup> Judicial District
- 02-04** Appointment of Jury Commissioners expires 06/30/04
- 02-03** Authorizing Court Officer Jodi Miller to carry firearm
- 02-03a** Destruction of records on an ongoing basis for Nez Perce County
- 02-02** Appointing Court Officer Larry Dillman to carry a firearm \*\*
- 02-02a** Appointing Judge Kerrick as Acting ADJ from March 8-March 14, 2002
- 02-01b** Appointing Court Officer Troy Yardly to carry a firearm. \*\*
- 02-01a** Amending Prisoner Release System for NPC. [NP 02-1] \*\*
- 02-01** Nez Perce County Court Officers/firearms [02-1]

**2001**

- No #** Order assigning Coroner and Petition to assign Coroner \*\*
- 01-04** Appointment of Judge Kalbfleisch to magistrate commission
- No #** Assignment temporary Coroner \*\*
- X-01** Allowing destruction of records pursuant to provisions of Ad Rules 37 & 38

**01-01** Appointing Judge Brudie to preside over all actions which Ron Schilling, now retired, was assigned.

**2000**

**00-3** Releasing Mental Commitment Records **SEALED**

**00-2** Appointing Jury Commissioners expiring June 30, 2002

**00-1** Appointing George Reinhardt III as Acting Administrative Judge June 21 –July 16, 2000

**No #** Appointing Special Prosecutor –Don Roberts \*\*

**1999**

**99-6** Destruction of all reporters notes through September 30, 1989.

**99-5** Appointment of Special Prosecutor – Don Roberts \*\*

**99-3** Implementation of Court Assistance Office in Nez Perce County

**99-2** Destruction of Infraction and traffic offense citations prior to January 1, 1998. Also authorized to destroy unpaid infractions up to January 1, 1996.

**99-1** Destruction of Handwritten District Court Minutes prior to February 11, 1989.

**1998**

**98-5** Child Support Transmittal Form Procedures

**98-4** Disposition of Records in Lewis County

**98-3** Selection of Public Defender for Idaho County

**98-2** Appointment of Jury Commissioner

**98-1** Supervision Fee for probationers charged with misdemeanor offense.

**1997**

**97-5** Assigning Pat Costello as District Judge Pro Tem to preside over two Kootenai County Cases

**97-4** Appointment of Jury Commissioners expiring 8/31/99

**97-3** Destruction of Records Lewis County

**97-2** Appointing Special City Attorney –Jamie Shropshire and Michael Sieb.

**97-1** Reassignment of District Judges by TCA in 2<sup>nd</sup> District.

**1996**

**96-4** Order for Courthouse Closure. \*\*

**96-3** Appointment of organization of facility security committees

**96-2** Implementation of Sexual Harassment Policy

**96-1** Appointment of Gary Elliott to the Magistrates Commission.

**1995**

**No #** Implementation of an evaluation to all those found guilty of Domestic Assault or Domestic Batter.

- No # Appointing K.J. Stinett to Jury Commissioner for Nez Perce County
- No # Amendment of Idaho Criminal Rules \*\*

### 1994

- No # Implementation of laser signature for all JC Penneys cases \*\*
- No # Application and Order for Certification of intern Jay Gustavsen, for Knowlton & Miles.  
\*\*
- 94-2 Appointment of Lewis County Jury Commissioner
- 94-1 Authorization of TCA to assign Magistrate Cases to Magistrates

### 1993

- No # Petition and Order to Destroy Records Latah County
- 93-3[2] Payment of Jury Expenses for Murder Trial
- 93-3 Appointment of Law Enforcement as Bond Clerks
- No # Appointment of Special Prosecutor – Ed Litteneker \*\*
- 93-2 TCA designated upon Disqualification of Magistrate Judge to appoint new magistrate
- 93-1 Implementation of Americans with Disabilities Act

### 1992

- 92-8 Pending Clearwater County Cases assigned to Judge Trout and all DC cases hereinafter field will be assigned to George R. Reinhardt, III.
- 92-7 Destruction of Records. Implementation of policy for destruction of records.
- No # Appointment of Special Prosecutor NPC ~ William Lambert. \*\*
- 92-6 Assignment of cases in Nez Perce County
- 92-5 Assignment of cases in Nez Perce County (possible duplicate.)
- 92-4 Assignment of Region II Fish and Game Conservation Officers to receive cash as bail.
- 92-3 Appointment of Clearwater County Jury Commissioner Vicky Edmonson for two years.
- 92-2 Appointment of Nez Perce County Jury Commissioner Gina Nelson
- 92-1 Assignment of Steve Caylor to deal with disqualification of District and Magistrate Judges

### 1991

- No# Order Setting Copying Costs for Judicial Records
- No# Order Defining Method of Payment to the Court in Coin.
- No # Order Designating Custodian Judges of Judicial Records
- No # Procedures outlined for Probation Officers, PB's and early termination of probation, etc.
- No # Appointment of Law Enforcement Officers to Receive Cash deposits as bail.
- No# Assignment of Habeas Corpus Proceedings
- No# Petition & Order for Special Prosecutor for Nez Perce County \*\*
- No# Appointment of Special Prosecutor NPC William Lambert \*\*

### 1990

**No #** Assignment for Linda Copple Trout be assigned to all cases previously assigned to Judge Ponack.

**No#** Preservation/storage of the record of proceedings. \*\*

**No#** Appointment of Earl McGeoghegan as special prosecutor \*\*

### **1989**

**No #** Appointment of Roch Clapp as Jury Commissioner in Nez Perce County.

**No #** Appointment of Special Prosecutor Don Roberts

**A-2** Appointment of David A. Stanley as Bond Clerk

**A-1** Appointment of Bond Clerks in Idaho County

### **1988**

**88-9** Assignment of Habeas Corpus Proceedings be assigned to Calhoun

**88-7** Destruction of Civil Records from January 1962 to December 1982.

**88-4** Matter of Court Rule to close the courthouse

**88-2** Destruction of Criminal Records January 1962 to December 1982.

**88-1** Destruction of Records

### **1987**

**87-13** Appointment of Bruce Palmer as Bond Clerk

**No #** Appointment of Special Prosecutor Don Roberts and Earl McGeoghegan \*\*

**87-10** Appointment of Bond Clerk Steve Nadeau and Tanna Ragan

**87-9** Court closed for holiday

**87-8** Judge Ponacks Civil Law and Motion Day

**87-7** Reassignment of All Clearwater County District Court Cases from Judge Schilling to Judge Ponack except pretrial matters.

**87-6** Office Closure for Thanksgiving

**87-5** Order Appointing Bond Clerk – Terry Thomas

**87-4** All Randall, Blake, Cox, Risley and Trout Cases will be scheduled in accordance with local rules.

**87-3** Assignment of Habeas Corpus Proceedings

**87-2** Order appointing Bond Clerk – Bill London

**87-1** Assignment of Habeas Corpus Proceedings for NIC Correctional Institute to Judge Calhoun

**No #** Order appointing Lawyer-Magistrate to fill Lewis County Position.

### **1983**

**No #** Order to secure a waiver of prepayment of filing fees and service costs or clerk record fee on appeal of the basis of need.